



## Sacred Heart of Jesus Catholic Church

Diocese of Belleville

Office: (618) 286-4373

email: [sacredheartdupo@gmail.com](mailto:sacredheartdupo@gmail.com)

Office Hours:

Website: <https://sacredheartdupo.org>

By Appointment

130 South Third Street, P. O. Box 35

Dupo, Illinois 62239

Administrator: *Reverend Andrew J. Knopik*



*The Very Reverend Godfrey Muller, OSB*  
*Administrator of the Diocese of Belleville*



### Parish Staff

Trustees:	Ms. Rose Jordan
	Mr. Dennis Martin
Parish Council President	Mr. Idus Cleveland
Secretary/Bulletin:	Mrs. Joan Scharf
Webmaster:	Mr. David Vernon
Liturgy Committee:	Mrs. Peggy Hoffmann
	Ms. Karen Pratt

### Parish Organizations and Meetings

**Parish Council**-Second Tuesday of the Month @ 4 pm

**Women's Club**-Meetings are on the third Tuesday of the month at 6 pm (except June-August)

**Quilters**-Every Tuesday after 8 am Mass

**Knights of Columbus**-First (Business meeting @ 7:30 pm) and Third Wednesday (Social @ 7 pm)

**Society of St. Vincent DePaul**-First Monday of the month at 6:30 pm at Immaculate Conception Parish, Columbia in the Garden Level (except June-August)

### Worship Opportunities

**Saturday Vigil Mass:**

5:00 p.m. at Holy Family, Cahokia

**Sunday Masses:**

8:00 a.m. Mass at Sacred Heart

9:00 a.m. Latin Mass at Holy Family (Log church)

10:00 a.m. Mass at Holy Family

**Weekday Masses are at 8:00 a.m.**

**No Monday Morning Mass**

**Sacred Heart:** Tuesday and Thursday

**Holy Family:** Wednesday and Friday

**Reconciliation**

Sunday at 7:30 a.m. and by appointment

**Rosary**

First Saturday of the month at 10:00 a.m.;  
Depending on weather, we will meet in the church or Mary Garden

**August 10, 2025**

**Nineteenth Sunday in Ordinary Time**

*There was a man, who had worked all his life and saved all of his money. Just before he died, he said to his wife... 'When I die, I want you to take all my money to the afterlife with me.' His wife promised him, with all of her heart, she would put all of the money into the casket with him. When he died, but just before the undertakers got ready to close the casket, the wife said, 'Wait just a moment!' She had a small metal box with her and put it in the casket. Her friend said, 'Girl, I know you were not foolish enough to put all that money in there with your husband.' The loyal wife replied, 'Listen, I'm a Christian; I cannot go back on my word.' You mean to tell me you put that money in the casket with him?' 'I sure did,' said the wife. 'I got it all together, put it into my account, and wrote him a check.'*

The readings today are about faith. In 2 Peter 1:5-7 we find the characteristics of faith: virtue, knowledge, self-control, perseverance, godliness, brotherly kindness, and love. The difference between faith and belief is, through faith we have a deeper trust in God's promises without tangible evidence, and belief is the conviction that God exists. During those times in our lives when we experience trials, we believe in God, but faith takes more energy. Faith is when we continue to believe even though the outcome or timing we want does not necessarily happen the way we prayed for. It is the trust that God has our back even when we cannot see the outcome.

In today's Gospel of Luke Jesus challenges us to look at what we truly identify as being important. Take the time to list everything you have that you will take to heaven with you? Which of your possessions will pass through the heavenly gates? Jesus gently explains in Luke's Gospel, that God desires each of us to be received in heaven. However, our true possessions are not things, but what we have sown in this life. The love we give. The physical, mental and spiritual comfort we provided, not only to those we know and love, but to those strangers God put on our path of life. When did we see Jesus cold, hungry, sick, tired and naked and address His needs? When did we face our challenges with deep rooted faith? There is nothing in this life that we can keep, except our love of God. Jesus provided us the two greatest Commandments to help us understand what true wealth is (Matthew 22:36-40). Today re-evaluate your wealth and be ready for the Master when He comes knocking at the door.~Joan

**THIS WEEK IN THE PARISH**  
(+ Deceased)

**Sunday, August 10, Nineteenth Sunday in Ordinary Time**



7:30 a.m. Confession is available  
8:00 a.m. @ Sacred Heart–**Henry, Marie and Blake**

**Rene Urke and Ted and Dolores Rogers+**

9:00 a.m. Coffee and donut fellowship

9:00 a.m. Latin Mass in the Log Church--**Fred and Elaine Family Members, Living & Deceased**



10:00 a.m. @ Holy Family-**For the Poor and Indigent in the World**

**Monday, August 11, St. Clare, Virgin No Mass**

**Tuesday, August 12, St. Jane Frances de Chantal, Religious**

8:00 a.m. @ Sacred Heart –**Casey Family members, living and deceased**

**Wednesday, August 13, Sts. Pontian, Pope and Hippolytus, Priest Martyrs**

8:00 a.m. @ Holy Family-**Living and Deceased Members of Cahokia Heights K. of C. Council #4596**

**Thursday, August 14, St. Maximilian Kolbe, Priest and Martyr**

8:00 a.m. @ Sacred Heart-**Andrew Adamik+**

**Friday, August 15, The Assumption of the Blessed Virgin Mary-(Holy Day of obligation)**

8 a.m. @ Holy Family-**Father Gene Wojcik+**

7:00 p.m. @ Sacred Heart-**Andrew & Helen Knopik+**

**Saturday, August 16, Vigil of the Twentieth Sunday in Ordinary Time**

5:00 p.m. @ Holy Family-**Mary Weber+**

**Sunday, August 17, Twentieth Sunday in Ordinary Time**



7:30 a.m. Confession is available

8:00 a.m. @ Sacred Heart–**Richard A. Geringer+ and the recovery of Julie Duke**

9:00 a.m. Latin Mass in the Log Church--**Rennard & Henrietta Harris Family Members, Living and Deceased**

10:00 a.m. @ Holy Family-**John and Barbara Walker+**



**DuKare**

As we leave the Easter season, please remember there are many in our community that still need your help. All your donations are greatly appreciated; **Ramen noodles and jelly** are desperately needed at this time. Direct questions to Geri Basinski, Rose Jordan, I.D. Cleveland, Christopher Cronin or Linda Martin. The DuKare team appreciates everyone for their generous donations that help feed those in need.



**Parish SUPPORT**

Please prayerfully consider your own stewardship and pray for the financial well being of Sacred Heart Parish

August 3, 2025

**General Collections**

Envelopes (18)	\$1,270.00
On-Line Donations ( )	0.00
Loose	14.00
Other Donations (1)	50.00
Candles	\$ 0.00

**Total General Collections**

**\$1,334.00**

**Special Collections**

CSMA ( ) \$ 0.00

**Total Special Collections**

**\$ 0.00**

**Total Deposit**

**\$1,334.00**

**Maintenance Fund (11) \$ 305.00**

**Mass Intentions ( ) \$ 0.00**

**Messenger Subscription Renewal ( ) \$ 0.00**

**Society of St. Vincent dePaul (5) \$ 105.00**

*Thank you for your generous support of our church.*

**On-Line giving available.** You have the ability to safely and securely donate to Sacred Heart at: <https://sacredheartdupo.org/donate>.



**The Assumption of the Blessed Virgin Mary (Holy Day of Obligation)**

August 15, 2025 7:00 p.m.



**Sacristan: Rose Jordan/Joan Scharf**

**Lector Joan Scharf**

**Host Carol McClanahan**

**Eucharistic Minister-Choir: Kathy Koebbe**

**Twentieth Sunday in Ordinary Time**

August 17, 2025

**Sacristan: Rose Jordan/Joan Scharf**

**Lector Phyllis Gould**

**Host Joan Scharf**

**Eucharistic Minister-Choir: Geri Basinski**

**Early Bulletin Submission Notice:** Due to the Labor Day Holiday the bulletin company request the August 31st and September 7th Sunday bulletins to be received early for mailing purposes.

**August 31st bulletin is due Friday, August 22-**

Any information you would like in this bulletin will need to be to me by Tuesday, August 19, 2025, by noon.

**September 7th bulletin is due Friday, August 29-**

Any information you would like in this bulletin will need to be to me by Tuesday, August 26, 2025, by noon.

*Thank you for your cooperation. Joan Scharf, Secretary*

**SPECIAL PRAYER REQUESTS PLEASE PRAY FOR:**



Paul Adams, Tony Albers, Cassidy Aldridge, David and Sandy Anderson, Lauretta Anzalone, Kim Arnold, Lindsey Arnold, Donita Baldwin, Aubrey Bayard, Benjamin Bassler, Monica Bauer, Lydia Boyer and family, Jolene Carroll, Mildred Casey, Richard Chartrand, Todd Clasquin, I.D. Cleveland, Hannah, Julie Duke, Jerry, and Marilyn Dycus, Mary Engleman, Eli Fielder, Loretta Gardner, Marion Gautreaux, Erica and Michael Golightly, Phyllis and Michael Gould, Joseph Gourley, Mary Gramm, Bryant Hahn, Christ Hallerman, Susan Heape, Charles Heard, Jerry Hight, Margaret Hoffmann, Alan Hooch, John Jacobs, Linda Johnson, Earnest Jordan, Norma Karstetter, Richard Kelling, Maryann Klosterman, Hailey Kofron, Candice LaCroix, Constance LaCroix, William LaCroix, Randy Ladyman, Allen Lalk, Alice LaMastus, Steve Lawlor, Barbara Mallory, Michele Martin, Duane McClanahan, Geraldine McCoy, Scott McIntosh, Joanna and Ron Mentel, Nancy Merkley, Robin Miller, Sr. Emile Morgan, Tammy Murdoch, Kady Myers, Brian Nobbe, Dillan Oberson, Parker, Bill Pennock, Alyssa Rhyne, Kim Ross, David Ryder, Mary Schmid, Paul Schonlau, Richard Singer, Dawn Snider, Abby Steffen, Kingston Todd, Patty Urke, Joshua Wade, Evermore Grace Wagner, Maryann Wagner, Angela Weber, Dave Werner, James Whipple, Ashlei Wilson and Steve Wilson.

**Please remember teenagers and their overwhelming challenges. *\*If you know of someone that needs to be added or removed from this list, please let Joan Scharf know as soon as possible.\****

**Six day votive candles are \$3.00**

**Please remember our Service Men and Women protecting our freedom!**



<b>Tressa Tucker</b> , U.S. Air Force	Sister of Jake Weber
<b>Hunter Kelling</b> , U. S. Navy	Son of Holly and Travis Kelling
<b>Joseph F. Gloeckner</b> , U. S. Navy	Son of Michael and Renee Gloeckner



**\*Mass Intentions are a wonderful way to remember your loved ones, those who have special needs, or any special occasion. The recommended offering is \$10.00. Put your intention and money in the collection basket or send it to Joan at the parish office, P. O. Box 35, Dupo, Illinois 62239.\* Available NOW!**

**Hospital Visitations**-Due to the new privacy laws most hospitals are not notifying the Pastor of parishioners who are in the hospital. If you or a loved one is in the hospital and wish for Reverend Andrew Knopik to visit, please leave a message for him at (618) 207-1308 with the name, hospital, and room number (if you have it).

**Home Visitation and Communion**-If anyone would appreciate a visit or Communion brought to their home please call Reverend Andrew Knopik at (618) 207-1308 or leave a message at the parish office (618-286-4373).

**Hall Rental**-For hall rental information please contact Karen Pratt at (618) 541-8698. The Parish Policy and Rental Agreement is currently under review and revision at this time. When completed they will be available on the website.



♪Happy Birthday to ♪ ♪ ♪You....Happy ♪ birthday ♪ to you...happy♪  
birthday ♪ ♪dear...**August: 12nd-Michael Gould 16th-Brian Cleveland**  
**18th-Irma Proffer 22nd-Christopher Cronin**  
**25th-Melanie Curtis 27th-Tom Frawley**



**Happy Anniversary to August 19th Michael and Phyllis Gould 53 Years**

**May each of you be richly blessed by the Lord! From Your faith family.**

**Friday, August 15, 2025 Holy Day of Obligation  
Solemnity of the Assumption of the Blessed Virgin Mary  
Mass times: Holy Family at 8 a.m. and Sacred Heart at 7 p.m.**



**EUCCHARISTIC ADORATION**

**At Immaculate Conception in Columbia**

Please join them for Eucharistic Adoration on Tuesdays from 4:00 to 8:00 p.m. Spend some quiet time with the Lord.



**SACRAMENT OF PENANCE AND RECONCILIATION ON WEEKNIGHTS IN OUR AREA:**

**St. Clare, O'Fallon: Tuesday evenings 6 to 7 pm**  
**Cathedral, Belleville: Thursday evenings 6 to 7 pm (weekly exposition of the Blessed Sacrament)**



**Catholic Service Ministry Appeal 2025 From Bishop McGovern. . .**  
*The one who does justice will live in the presence of the Lord - Psalm 15*

The Society of St. Vincent de Paul truly serves the poorest of the poor through its Cosgrove's Soup Kitchen, SVPD Thrift Store, Help Center and Night Drop-In Center. Men, women and children are provided the basic necessities of life – food, clothing and shelter – and the hope and the tools they need for a better tomorrow. Help St. Vincent de Paul serve those who have no place else to turn. Please make your gift to The Catholic Service and Ministry Appeal today.

As of **May 30**, we have received pledges of \$863,958 from 2,990 households for an average gift of \$289. As of **7/13/2025 Sacred Heart of Jesus Church 13** households gave **\$2,570**. Our goal for this year is **\$4,298**. We are only **60%** of our goal, and need **\$1,728** to meet our goal. *Please prayerfully consider your stewardship for the organizations that assist those in need throughout the Diocese of Belleville.*

## Respect for Life Corner

“We thank you, heroic mothers, for your invincible love! We thank you for your intrepid trust in God and in his love. We thank you for the sacrifice of your life” (EV 86).  
 Pope Saint John Paul II, Evangelium vitae © 1995, Libreria Editrice Vaticana. Used with permission. All rights reserved.

Remember to continue to pray  
 that Pope Leo XIV appoints  
 a new Bishop to the Belleville Diocese



**Reflect Weekend**  
**August 15-17, 2025**

**Mid-life Singles:** Are you looking for a renewed sense of purpose & belonging? Register today for a life-changing REFLECT weekend retreat at the Pallottine Renewal Center Florissant, MO (30 min from downtown St. Louis). Take a chance and get involved... you won't regret it!

**Cost** is \$290 including meals.

**Visit:** [www.ReflectRetreat.com](http://www.ReflectRetreat.com), call (630) 222-830 or

### Job Posting

#### Catholic Diocese of Belleville Cemetery Association at Mt. Carmel Cemetery

10101 West Main Street, Belleville, Illinois 62223-1407  
 Ph: (618)397-0181 Director: Joseph Hubbard

**EMAIL:** [CDBCEMETERYASSOC@GMAIL.COM](mailto:CDBCEMETERYASSOC@GMAIL.COM)

**Position Available:** Administrative Assistant, The Catholic Cemetery Association of the Diocese of Belleville. This is a part-time position (up to 10-15 hours per week Monday-Saturday) which will be shared by two or three employees.

**Salary Range:** \$17.00 - \$20.00 p/h

**Benefits:** Diocese of Belleville Employment Opportunities  
**To Apply:** Please submit your cover letter and résumé to Catholic Diocese of Belleville via email at:

[humanresources@diobelle.org](mailto:humanresources@diobelle.org) or by mail at 222 South Third Street, Belleville, Illinois 62220.

**Application Deadline: August 31, 2025**



### 2025 A Holy Year of Hope JUBILEE YEAR 2025

Our theme for the Jubilee Year is **Pilgrims of Hope**. This week please pray for **Young Adults and Young People**

For more information visit one of these websites:  
 Diocese of Belleville: [www.diobelle.org](http://www.diobelle.org),  
 United State Conference of Catholic Bishops  
<https://www.usccb.org/jubilee2025>

### Vocation Corner

“I grew up loving two things: our family farm and sports. There was a basketball hoop in the haymow of our barn, and during breaks from working with the cattle, I would play pickup games with my brothers and cousins. I grew to love football, too, and was even blessed to play quarterback at the collegiate level for a year. But over time, another love quietly grew in my heart: a love for Christ and his Church. My parents instilled in me a strong work ethic and an unswerving trust in the Lord. My parish priest provided an example of real Eucharistic amazement, an intense prayer life and filial devotion to our Blessed Mother. Through their influence, I discovered that the greatest joy of my life was when I could draw others closer to our Savior. To all those discerning their vocations: Let His love conquer!”

Fr. Thomas J. Haan; Diocese of Lafayette, Ind. Columbia, September 2022

## Clinton County HCE

presents  
 Benedictine monk and PBS TV host  
**Fr. Dominic Garramone**

will present  
**BASIC BREAD & BEYOND**  
 on Saturday, August 23, 2025, 10 a.m.  
 at Mater Dei Catholic High School in Breese, IL  
 Tickets: \$20

Pre-registration is requested.

Reserve your seat by mailing your name, phone number, and money to Diane Sinclair, 1051 Monroe St., Carlyle, IL 62231 OR signing up at the University of Illinois Extension Office in Breese (on Mon. - Thurs.) OR from a HCE Board member.

Checks payable to Clinton County HCE  
 Call Diane at 618-594-3669 for more info.

Proceeds from the event will help fund community projects for Clinton County HCE.



# Events around the Parish, within the Diocese and in the community



**Cornhole Tournament**  
DRAW PARTNERS

October 25, 2025  
11:00am start  
Double Elimination

Sacred Heart Church  
124 S. 3<sup>rd</sup> St. Dupo, IL  
\$25 entry fee


Call Sherri LaCroix 618-696-9451 for details

## CATHOLIC SPEED DATING

Social event for single young adult Catholics ages 21-33

\$15 fee includes hors d'oeuvres & drinks

Scan the QR code to register by Aug. 18 or email [mksorch@diobelle.org](mailto:mksorch@diobelle.org)



**DATE:**  
Thursday, August 21, 2025

**TIME:**  
Check In at 6:30pm  
Event at 7pm

**LOCATION:**  
Holy Trinity Parish  
505 Fountains Parkway  
Fairview Heights, IL, 62208



**St. Augustine Hecker Annual Kirchenfest**  
**Saturday, August 16, 2025**

Mass @ 3 p.m.; Quilt Bingo @ 6:30 p.m.; Music from 8 p.m. to 12 a.m.; Old fashion Fried Chicken and Pork Sausage Dinner from 3-7 p.m.

## GOD CHOSE YOU FOR ME

Worldwide Marriage Encounter Presents...

**COUPLES WHO PRAY TOGETHER, STAY TOGETHER**



**APPLY HERE**



"It's like watering your marriage garden with Miracle Grow."  
-Karen and Dave

Date: Saturday, September 20, 2025  
Time: 9:30 AM - 4:00 PM  
Where: St. Peter's Cathedral  
200 W Harrison St, Belleville, IL 62220

Pre-registration necessary  
\$100 per couple - Includes lunch

Create a personal prayer for your marriage and realize God's call to a relationship of unity and holiness.

**Help your love to blossom and mature to strengthen your spiritual commitment!**



## IMMACULATE CONCEPTION PARISH Labor Day Picnic

MONDAY SEPTEMBER 1 2025



**Quilt Bingo**  
11am-7pm  
Play an hour or stay all day!  
\$500 final game payout



**Chicken Dinner**  
11am-sold out  
Tickets on sale at the door. Dine-in or Carry-out. (Cash, Credit & Checks accepted)



**Live Music**  
1pm-3pm & 4pm-6:30pm:  
TBD acts

**Booths, Stands & Games**  
11am-7pm

Bookstore - Homegrown & Homemade Market -  
Dessert Stand - Raffle Stand - Plant Stand  
Food & Drink Stands -  
Adult Games - Children & Youth Games

409 Palmer Road | All parking will be onsite.

More information on Facebook  
[ImmaculateConceptionParishPicnic](https://www.facebook.com/ImmaculateConceptionParishPicnic)



Sign up to volunteer after all masses on Aug. 9/10 & Aug. 23/24.



NATIONAL SHRINE OF  
OUR LADY of the SNOWS  
Missionary Oblates of Mary Immaculate

**Shrine of Our Lady of the Snows  
presents....**

**God First Loved Us**  
**September 12, 2025 through May 1, 2026**  
**Weekend Retreats beginning on Friday at 4  
p.m. through Sunday at 1 p.m.**

The new quiet retreat delves into Pope Francis' la test encyclical, Dilexit Nos (meaning "He loved us"), a beautiful meditation on the human and divine love of Christ. Using the heart as a symbol of the core of the person, this retreat will explore the Holy Father's description of Sacred Heart devotion, focusing on how we can find healing, comfort, inspiration and community in our contemplation of the love emanating from the heart of Jesus.

**Minimum donation is:** \$250 per person (includes lodging and meals.)



**When Mental Illness Hits Home Conference**  
**"Innovative Approaches to Support and Recovery"**

**Where:** National Shrine of Our Lady of the Snows – Visitors Center

**When:** Friday, August 22, 2025, from 9:00 a.m. to 3:00 p.m.

**Presenters:** Joe Harper, LCSW; Jayme Swanke, PhD, LCSW, CADC; Kelly Jefferson; Mint Green

This annual and unique conference is for family members and friends who journey with people with mental illness and for professionals in the mental health field.

**Cost:** \$50.00 per person, including lunch. Additional \$35.00 for IL CEUs

For more information, call 618-394-6281.

Register online at <https://snows.org/illness>

**QP PARISH FESTIVAL**  
**Saturday, September 6, 2025**

BRING FAMILY AND FRIENDS TO ENJOY FUN FOR ALL AGES:



**QUILT BINGO**

Kick off the night by playing some bingo in the air conditioned Parish Center

1:00PM



**CHICKEN DINNER**

Enjoy all-you-can-eat chicken and sides in the gym or order some plates to go

4-7PM

TO-GO AT 3PM



**SILENT AUCTION**

Bid on some amazing items in our air conditioned school cafeteria

4-9PM



**LIVE MUSIC AMBERFADE**

Listen to this wonderful band and enjoy socializing in the picnic area

6:30-10:30PM



**CARNIVAL RIDES**

A fan-favorite for the kids -- they can ride all night with an unlimited ride wrist band or use tickets per ride

5-10PM



**OUTSIDE DRINKS**

Drink soda, water, or alcohol while enjoying good food, music, and company

4-10:30PM



**MULTIPLE RAFFLES**

- Schnucks Gift Card
- Handmade Quilt
- Beef/Pork/Chicken Bundle



**GAMES FOR ALL AGES**

- Big 6 Wheel
- Dessert Game
- Kids' Games



**OUTSIDE FOOD**

Choose from a wide range of foods -- burgers, nachos, fries, and more

FOR MORE INFORMATION, EMAIL [BECKY.MEYER@QOFP.COM](mailto:BECKY.MEYER@QOFP.COM)



OUR LADY  
QUEEN OF PEACE  
CHURCH AND SCHOOL

5923 North Belt West  
Belleville, IL 62223



**Priest Appreciation Sentiment Availability**  
**Due by Thursday, August 28 by 5:00 p.m.**

**If you would like to say a few kind words about how our priest or a particular priest touches your life, please send your remarks to: [messenger@diobelle.org](mailto:messenger@diobelle.org). Your comments are free.**



**St. Vincent de Paul News....**

**Gatorade and Bottled Water Needed!**

During the intense heat of summer, the Society of St. Vincent de Paul Belleville Council desperately needs bottled water and Gatorade (or similar drinks) for the homeless who visit the soup kitchen, thrift store and Crisis Nite Center every day. And...no matter what the weather...individually packaged food items (cookies, fruit cups, tuna and chicken snack packs, chips, crackers, cheese sticks, yogurt, cereal, instant oatmeal, Pop Tarts, breakfast bars, soup or pasta in a cup) are also needed! If you are able to help, items can be dropped off at: St. Vincent de Paul Belleville Council Office, 8800 West Main Street, Belleville, Illinois 62223 (across from Blessed Sacrament Church) Monday, Tuesday, Thursday, Friday -- 9:00 a.m.-2:30 p.m. or SVDP Thrift Store/Soup Kitchen, 3718 State Street, East St. Louis; Monday-Friday -- 9:00 a.m.-1:30 p.m.; Saturday -- 9:00 a.m.-12 Noon. Monetary donations are gratefully accepted as well. For additional information contact Joe Hubbard or Pat Hogrebe at 618-394-0126. If you are unable to donate, we humbly ask for your prayers for SVDP and its clients. Thank you and God bless you for enabling St. Vincent de Paul's ministry to the poorest among us.

**Clerical Assistant Wanted**

The Society of **St. Vincent de Paul Belleville Council** is seeking a person to join their dedicated staff:

**Position:** Outreach Clerk

**Work Schedule:** Part-time -- Monday through Friday, 1:00 p.m. to 5:00 p.m. (four (4) hours daily)

**Work Requirements:** self-directed person who likes working with files and telephone calls.

For additional information please contact Patricia Hogrebe, Executive Director, 618-394-0126 or 618-799-8505.